



URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA

UDIA

PROFESSIONAL DEVELOPMENT PROGRAM

**SPECIALISING IN PROPERTY DEVELOPMENT
AND PROJECT MANAGEMENT**

**DESIGNED TO MEET THE NEEDS OF WESTERN AUSTRALIA'S
URBAN DEVELOPMENT PROFESSIONALS**

**REBA CPD CERTIFIED
FOR MODULE FOUR: PROJECT MANAGEMENT**

ABOUT UDIA



UDIA is the peak membership organisation representing the urban development industry in Western Australia. The Institute has been representing members for more than 40 years.

Our vision is to be the leading voice on urban development, promoting and supporting the industry's pivotal role in creating smart, sustainable and liveable communities.

Our mission is for a strong urban development industry creating thriving, sustainable communities and economic prosperity for all.

Our members represent a diverse set of talented professionals who work to address and resolve the many challenges of development, to achieve outcomes that are environmentally sustainable, economically sound, innovative and appealing to the community.

Together, our members imagine, plan and build the cities and urban environments, for current and future generations of Western Australians.

A key role of the UDIA lies in educating and up-skilling members of the Western Australian urban development industry. With our suite of specialised professional development courses, we provide practical and theoretical insight to give professionals the skills, confidence and know-how required to thrive in the business world.

All of our courses and training programs are specifically tailored to meet the needs of professionals operating within the local urban development industry. Therefore, participants benefit from highly relevant content, valuable networking opportunities, and lessons to last a lifetime.

Proudly endorsed by



ABOUT THE PROGRAM



Aim

Introduce participants to the various areas of knowledge required to operate effectively in Western Australia's urban development industry.

Learning outcomes

- Learn to define and manage projects, while becoming familiar with terminology from the broad range of disciplines and concepts involved in urban development
- Gain a practical understanding of the tools needed to navigate through complex development processes and the different roles within a project team

Who should attend?

- Graduates
- Individuals new to urban development or seeking advancement
- Assistant development or project managers
- Local and state government employees
- Finance managers
- International or interstate developers seeking local knowledge
- Industry professionals with a single discipline qualification seeking a broader understanding of the urban development industry (such as consultants, planners, asset managers, property analysts, economists, engineers, architects, lawyers, accountants, marketers and administrators)

BENEFITS



Benefits for participants

- A Western Australian designed course to suit local requirements
- Experienced presenters from the Western Australian property development industry
- Networking opportunities to make new contacts and gain valuable insight on how the industry works and to engage stakeholders
- Practical lessons on how to manage the project life-cycle and understand the principles of commercial awareness, time, quality and cost
- Students may be eligible to apply for recognition under the Diploma of Project Management from Swinburne University (refer to page 13 onwards).

Benefits for employers

- Up-skills your employees
- Ensures employees are aware of all facets of the development process
- Minimises miscalculations
- Empowers participants to make informed decisions

BENEFITS



Official Registered Provider with the CPD Standards Office

The Urban Development Institute of Australia is an official Registered Provider with the CPD Standards Office. Any Delegate that attends the UDIA Property Development Program may be issued with a CPD Certificate of Attendance, which they can subsequently use with their formal CPD record for a professional body, institute or employer.

The CPD Standards Office
CPD PROVIDER: 21465
2016 - 2018
www.cpdstandards.com



REBA Continuing Professional Development (CPD)

UDIA WA assigns two REBA CPD points for Module Four, Project Management, of the Professional Development Program.

Property Education Foundation

The UDIA Professional Development Program also qualifies for funding under the education funding initiative of the Property Education Foundation, which supports young professionals and property undergraduates who wish to further their education and training. Applicants (with less than 5 years' employment in the property sector) are eligible to apply for the funding.

They may access the application form from the Foundation's website www.pef.org.au and send the completed form to secretariat@pef.org.au at least 2 weeks before the commencement of the course.

If applying for this funding please advise UDIA at events@udiawa.com.au of your intention to register for the Professional Development Program.

PROGRAM DETAILS



Course duration and dates

The six day program is delivered one day per week for six weeks. Participants can enrol for single one day modules, or for the complete program. In 2018 the program will be delivered on the following dates:

October 2018 Intake:

Module One: Monday October 8
Module Two: Monday October 15
Module Three: Monday October 22
Module Four: Monday October 29
Module Five: Monday November 5
Module Six: Monday November 12

April 2019 Intake:

Module One: Monday April 15
Module Two: Monday April 29
Module Three: Monday May 6
Module Four: Monday May 13
Module Five: Monday May 20
Module Six: Monday May 27

Places are limited and preference will be given to those enrolling in the full six day program.

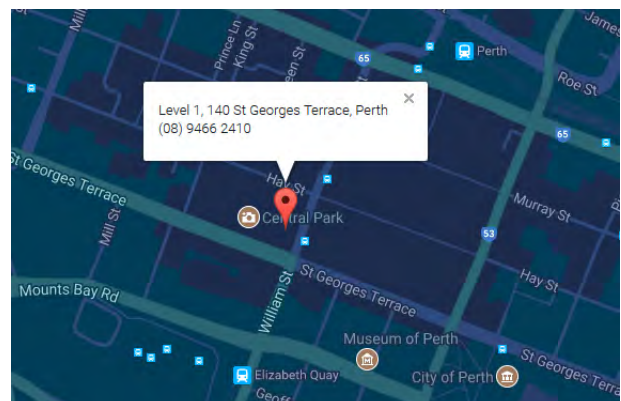
Location

PLEASE NOTE, COURSE VENUE HAS RECENTLY CHANGED TO:

Saxon's Training Facilities

Level 1, 140 St Georges Terrace
PERTH WA 6000

<http://www.saxongroup.com.au/trainingfacilities/perth/>



PROGRAM CONTENT

UDIA
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MODULE ONE: BASIC SKILLS & THE PLANNING FRAMEWORK

MONDAY 8 OCTOBER, 2018 | MONDAY 15 APRIL, 2019

SESSION 1 - BASIC SKILLS, COMMUNICATION & NEGOTIATION

Marie Mills, MILLS WILSON

This introduction will ensure you understand the key concepts of effective communication and negotiation skills.

- Negotiation skills
- Structured problem solving
- Time management
- Resource issues
- Team building
- Controlling the project
- Conflict resolution

SESSION 2 - THE PLANNING FRAMEWORK IN WESTERN AUSTRALIA

Stephen Carter, CLE TOWN PLANNING + DESIGN

This session will help you understand the statutory and strategic planning framework in Western Australia.

- The organization of planning in WA
- Strategic planning
- Statutory planning

SESSION 3 - PLANNING LAW

Brian McMurdo & Alex McGlue, LAVAN

You will gain an understanding of planning law and its application in Western Australia.

- Planning and Development Act
- Appeals process - the role of SAT and how it functions
- Case studies

MODULE TWO: PROJECT PLANNING & MARKETING

MONDAY 15 OCTOBER, 2018 | MONDAY 29 APRIL, 2019

SESSION 1 - SOCIAL PLANNING & COMMUNITY ENGAGEMENT

Allan Tranter, CREATING COMMUNITIES

Community engagement and integrating community feedback into project design is essential for a successful project and this session will show you key strategies to make that happen.

- Product conceptualisation & market research
- Identifying community groups prior to commencement of work
- Developing a community engagement plan
- Designing community engagement programs

SESSION 2 - PROJECT CONCEPTUALISATION, MARKETING AND SALES

Dion Warnock, PEET LIMITED

Market research is a key tool used to shape a project - learn how in this interactive session covering:

- Marketing and branding
- Establishing market position
- Developing a marketing plan
- Advertising and public relations
- Closing Sales (financing, customer management etc.)
- Pre-sales and post construction sale marketing

SESSION 3 - PLACE MAKING

Zanda Cameron, ROBERTS DAY

In this session you will be introduced to the key concepts of urban design and place making.

- Principles of urban design
- Context analysis & Site analysis
- Design concepts
- Developing a concept plan – product mix
- Liveable streets, accessible urban places
- Place Making
- Working with local government

PROGRAM CONTENT

UDIA
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MODULE THREE: ENVIRONMENT & SUSTAINABILITY

MONDAY 22 OCTOBER, 2018 | MONDAY 6 MAY, 2019

The concept of sustainable urban development and how it can be achieved is shaping the future of urban development. In this session you will be introduced to key concepts and tools.

SESSION 1 - ENVIRONMENTAL SUSTAINABILITY

- Implications of climate change for the development industry
- Planning for climate change
- Roles of Federal, State and Local Government
- Greenhouse gas emission reduction in the development industry
- Rating tools & designing for energy efficiency
- Orientation of lots and dwellings
- Water optimisation

SESSION 2 - SOCIAL AND ECONOMIC SUSTAINABILITY – DEVELOPER OPTIONS

Dr Ian Martinus, CITY OF WANNEROO

- Knowing your community
- Demographic groups within a community
- Role of community development officer
- Use of technology (community intranets) in community building
- Achieving self sustaining communities
- Economic development strategies
- Revitalising town centres for economic development

SESSION 3 - ENVIRONMENTAL LAW

Craig Wallace & Brendan Foley, LAVAN

- Government agency responsibilities
- State and Federal Environmental Impact
- Assessment & Appeals Mechanisms
- Part V - Native Vegetation Clearing
- Relationship between Environmental Law and Planning Law
- Contaminated Sites

MODULE FOUR: PROJECT MANAGEMENT

MONDAY 29 OCTOBER 2018 | MONDAY 13 MAY, 2019

Project management is fundamental to the development industry. Learn basic tools and techniques that will help you to understand this complex area.

SESSION 1 - PROJECT MANAGEMENT TECHNIQUES – BASIC

Stuart Nahajski, LANDCORP

- Clarifying the scope - preparing a project plan
- Identifying consultants
- Scheduling simple projects
- Cost management
- Stakeholder management
- Scheduling the work
- Reporting

SESSION 2 - PROJECT MANAGEMENT TECHNIQUES – SCHEDULING

Chris Carman, BENCHMARK PROJECTS

- The Gantt Chart and Dependencies
- Critical Path analysis
- Estimating, applying estimating techniques
- (Basic) Feasibility Analysis
- Overall project context and strategic advice
- Basic risk analysis

SESSION 3 - CONTRACT, PROPERTY AND CONSTRUCTION LAW

Paul Wilson, HWL EBSWORTH

- A basic knowledge of Contract Law
- Trade Practices Act
- Consumer protection law
- Real Estate and Business Agents Act
- Covenants
- Property law
- Construction law
- Pre-sales

PROGRAM CONTENT

MODULE FIVE: BUILDING THE DEVELOPMENT

MONDAY 5 NOVEMBER, 2018 | MONDAY 20 MAY, 2019

Getting the job done is essential but translating the planning to practice can be tricky. Learn from the experts about how to get the job done.

SESSION 1 - CIVIL CONSTRUCTION

Darren Pesich & Vivienne Edwards,

WOOD & GRIEVE ENGINEERS

- Surveying and engineering input
- Working with service providers
- Earthworks, roadworks, pedestrian pathways and other works
- Preparing tender documents & Tender process
- Quality management
- Occupational Health and Safety

SESSION 2A & 2B- WATER SENSITIVE URBAN DESIGN AND LANDSCAPE DESIGN

2A: John Todd & Suzanne Brown, WATER CORPORATION

2B: Shohan Johnson-Kain, LD TOTAL

- Drainage design; managing water
- Water sensitive urban design
- Constructed lakes
- Creating a sense of place
- Public Open Space & the role of public art

SESSION 3 - BUILDING THE DEVELOPMENT

Damian Shephard, STOCKLAND

- Dwelling construction
- Schools and community facilities
- Town centres

MODULE SIX: PRACTICAL APPLICATION

MONDAY 12 NOVEMBER, 2018 | MONDAY 27 MAY, 2019

Land economics and how these are applied to the financial management of projects is fundamental to the property industry. This session will give you a foundation in these concepts and bring together all of the information you have gained over 6 weeks and apply it to the development of a feasibility study.

SESSION 1 - LAND AND PROPERTY ECONOMICS

Gavin Hegney, GAVIN HEGNEY PROPERTY

- Property / land economics
- Land valuation
- Site valuation
- Due diligence
- Acquisition
- Compliance and taxation

SESSION 2 - PRACTICAL MANAGEMENT OF PROJECT RISK & RETURN

Jeremy Cordina, PARCEL PROPERTY

Andrew Carville, RED DOOR PLANNING GROUP

- Understanding the accounting process within a project context
- Financial risk assessment and management for projects
- Project costing, pricing and financial planning and control
- Evaluating project financial performance & reporting

SESSION 3 - UNDERTAKING A FEASIBILITY STUDY

Bruce Young, SPATIAL PROPERTY GROUP PTY LTD

This session will provide a practical case study based on a 500 lot staged subdivision.

PRESENTERS & FACILITATORS



SUZANNE BROWN

*Manager
Liveable Communities*

WATER CORPORATION



ZANDA CAMERON

Principal

ROBERTS DAY



CHRIS CARMAN

Managing Director

**BENCHMARK PROJECTS
AUSTRALASIA**



STEVE CARTER

Senior Associate

**CLE TOWN PLANNING +
DESIGN**



ANDREW CARVILLE

Development Executive

**RED DOOR PLANNING
GROUP**



JEREMY CORDINA

General Manager - Land

PARCEL PROPERTY



VIVIENNE EDWARDS

*Civil Project Engineer/
Principal*

WOOD & GRIEVE ENGINEERS



BRENDAN FOLEY

Associate

LAVAN



GERRY GANNON

Course Facilitator

GANNON MEDIA



JOHN HALLEEN

Technical Director

**RPS ENVIRONMENT &
PLANNING PTY LTD**



GAVIN HEGNEY

*Property Analyst,
Commentator & Licensed
Valuer*

GAVIN HEGNEY PROPERTY



**SHOHAN JOHNSON-
KAIN**

*Design Manager, Senior
Landscape Architect, Reg. AILA*

LD TOTAL



DR IAN MARTINUS

*Manager Advocacy &
Economic Development*

CITY OF WANNEROO



ALEX MCGLUE

Senior Associate

LAVAN



BRIAN MCMURDO

Special Counsel

LAVAN



MARIE MILLS

*Course Facilitator &
Managing Director*

MILLS WILSON



STUART NAHAJSKI

General Manager Regional

LANDCORP



DARREN PESICH

*Perth Civil Section Manager,
Principal, Director*

WOOD & GRIEVE ENGINEERS



DAMIAN SHEPHARD

*Senior Business Development
Manager - Residential WA*

STOCKLAND



JOHN TODD

*Head of Development
Services*

WATER CORPORATION



ALLAN TRANTER

Director

**CREATING COMMUNITIES
AUSTRALIA**



CRAIG WALLACE

Partner

LAVAN



DION WARNOCK

Sales & Marketing Manager

PEET LIMITED



PAUL WILSON

Partner

HWL EBSWORTH



BRUCE YOUNG

Managing Director

**SPATIAL PROPERTY GROUP
PTY LTD**

PROGRAM FEES



Course registration fee (including GST)

UDIA WA Member rates:

Full program fee (member): \$4,950

Fee per module (member): \$910

Non-Member rates:

Full program fee (non-member): \$6,999

Fee per module (non-member): \$1,365

Course inclusions

A Certificate of Participation will be provided to individuals that take part in one or more modules.

A Certificate of Completion will be issued for individuals that complete the full program.

All sessions, morning tea and lunches are included in the course fee.

Register for the 2018/19 Professional Development Program

Please complete the registration form and email to events@udiawa.com.au or fax to 08 9381 5968 by COB: **Monday, 1 October 2018**, for the October 2018 intake; and **Monday, 8 April 2019**; for the April 2019 intake.

Bookings for the event close on this date, unless sold out prior.

Program queries to UDIA WA on 9215 3400 or cgautam@udiawa.com.au.

PROFESSIONAL DEVELOPMENT PROGRAM REGISTRATION FORM



PROGRAM DATE: OCTOBER 2018 APRIL 2019

PERSONAL INFORMATION

First Name:	
Surname:	
Position:	
Company:	
Company Address:	
Telephone:	
Mobile:	
Email:	
Special needs or dietary requirements:	

FEES - INCLUSIVE OF GST

<input type="checkbox"/> PAY FULL COURSE FEES	Full program fee (UDIA Member) \$4,950	Full program fee (non-member) \$6,999

<input type="checkbox"/> PAY PER MODULE	Fee per module (UDIA Member) \$910	Fee per module (non-member) \$1,365
Module 1 - Basic Skills and the Planning Framework		
Module 2 - Project Planning and Marketing		
Module 3 - Environment and Sustainability		
Module 4 - Project Management		
Module 5 - Building the Development		
Module 6 - Practical Application		
TOTAL FEE PAYABLE	\$	

PAYMENT (Please tick)

<input type="checkbox"/> ELECTRONIC FUNDS TRANSFER	Reference Number:	
	Bank Details: (PLEASE RECORD INVOICE NUMBER AS REFERENCE)	Urban Development Institute of Australia BSB: 306-089 ACC: 3349532 BANK: Bankwest
<input type="checkbox"/> CHEQUE	PO No.	

*Please note, cheques must be made payable to UDIA

<input type="checkbox"/> CREDIT CARD	<input type="checkbox"/> Mastercard <input type="checkbox"/> Visa <input type="checkbox"/> Diners <input type="checkbox"/> Amex		
	Credit card number		
	Cardholder's Name		
	Amount		
	Expiry Date	CCV	
	Signature		

CANCELLATION AND TRANSFER FEES

Please note that no credit or refunds are available for cancellations received less than 21 working days prior to the commencement of the course. Substitute to another participant can be made at the discretion of UDIA and no additional fee will be incurred. Please advise promptly of name change.

CONTACT US

Return completed registration form to the Urban Development Institute of Australia (WA).
F: 08 9381 5968 | E: events@udiawa.com.au

PRIVACY STATEMENT

The primary purpose of collecting the personal information you supply on this form is to process your registration. We will also use these details to keep you informed of upcoming events, and will not disclose your information to a third party other than Swinburne University for the provision of information regarding the BSB51415 Diploma of Project Management. PLEASE CONTACT UDIA WA TO OPT OUT OF RECEIVING INFORMATION FROM SWINBURNE UNIVERSITY.

PROGRAM PATHWAYS



Study pathways

The UDIA Professional Development Program is aligned to the BSB51415 Diploma of Project Management delivered by Swinburne University of Technology.

This means that upon completion of at least four modules of the program, including Module 4: Project Management, participants may submit their portfolios of evidence and apply for Recognition of Prior Learning (RPL), to be awarded the Diploma of Project Management delivered by Swinburne. Upon successful completion of the RPL process, the Diploma of Project Management delivered by Swinburne will be awarded to the participant without any further study required.

The Diploma of Project Management delivered by Swinburne is endorsed by the Australian Institute of Project Management.

Benefits of RPL with Swinburne

UDIA participants may be eligible to be awarded the Diploma of Project Management (BSB51415), after undergoing the RPL process.

To be awarded the Diploma, students must submit a portfolio of evidence for assessment upon completion of at least four modules of the UDIA Professional Development Program, including Module 4: Project Management. Swinburne University of Technology will provide you with one-on-one expert advice and support you with your portfolio and evidence of experience. Further details about the portfolio of evidence is available in the information pack available on the UDIA website.

This offering is exclusively available to professionals who complete at least four modules of the UDIA Professional Development Program, including Module 4: Project Management.

About Swinburne University

Swinburne University of Technology is ranked in the top 3% of the world's universities (Academic Ranking of World Universities 2016). With campuses in Melbourne, Australia and in Sarawak, Malaysia, the prestigious and rapidly growing institution is known for leading the way in science, technology, business, design and innovation.

Diploma of Project Management (BSB51415)

Urban Development Institute of Australia



About the Diploma of Project Management

In the Diploma of Project Management students learn how to lead, plan and execute projects to strict deadlines and budgets with a practical, hands-on approach to learning. Emphasis is placed on solving business problems using theory, project management case studies and work-related projects. Key areas of focus include project scope, time management, communications, costing, quality and human resources.

The course is recommended for anyone aspiring to a project management position or for current project management specialists seeking to formalise their skills. This diploma is highly suitable for those qualified in other disciplines who would like to further enhance their skills by obtaining specialist project management skills and knowledge. Successful completion of this course may lead to roles in project coordination or project management, or enhance the promotional prospects for those already in project management and aspiring to a senior project manager position.

Course Structure

The structure of this course is via a Recognition of Prior Learning (RPL) process. The qualification requires the completion of 12 units:

- 8 Core, plus
- 4 Electives

Who can apply?

UDIA professionals and alumni who have completed the UDIA Property Development Program.

What is Recognition of Prior Learning?

Recognition of Prior Learning (RPL) involves the assessment of previously unrecognised skills and knowledge that an individual has achieved through formal (eg previous qualifications) and informal (eg work and/or life experiences) learning. Applicants are assessed on a case-by-case basis.

The RPL Assessment Process Step 1 – Express your Interest

Once you have read the Information Pack on, available on the UDIA website, express your interest at: UDIAenrol@swin.edu.au

Step 2 – Conversation with a Swinburne Assessor

An assessor will arrange an informal conversation (via telephone) to discuss the qualification, the RPL process, the requirements associated with the portfolio of evidence requirements and what is the best to approach.

Step 3 – Enrolment

Swinburne's Project and Client Manager for UDIA, Rhiannon Morgan, will liaise with you directly to manage your enrolment and invoicing for your tuition fees.

Step 4 – Create your Portfolio of Evidence

Using your provided RPL Kit and the included Portfolio of Evidence templates, you will be required to populate the template with evidence/information specific to your professional practice.

Swinburne will support you throughout all steps of the RPL process.

Step 5 - Submission, Assessment and Completion

Submit your RPL Portfolio of Evidence to UDIAenrol@swin.edu.au for assessment. Upon successful completion of the Diploma of Project Management, you will be eligible to receive your award and academic transcript.

Fees

\$1,975 per participant.

About Swinburne

Swinburne was established in 1908 to provide opportunity through education. Today we are leaders in science, technology, innovation, business and design. We are an innovative and inclusive university providing high-quality, career-oriented education and strong engagement with industry and the community. These links complement innovative research centres and beneficial international partnerships.

Our aim is to provide you with opportunities that will make a difference to your future. We help our students to achieve their learning goals, their job readiness and their career prospects. We employ only highly qualified and credentialed staff, with relevant knowledge and experience in the fields they teach. Swinburne was ranked in the top 400 research-intensive universities in the world (top 3 in Melbourne) by the Academic Ranking of World Universities 2015.

About Swinburne Professional

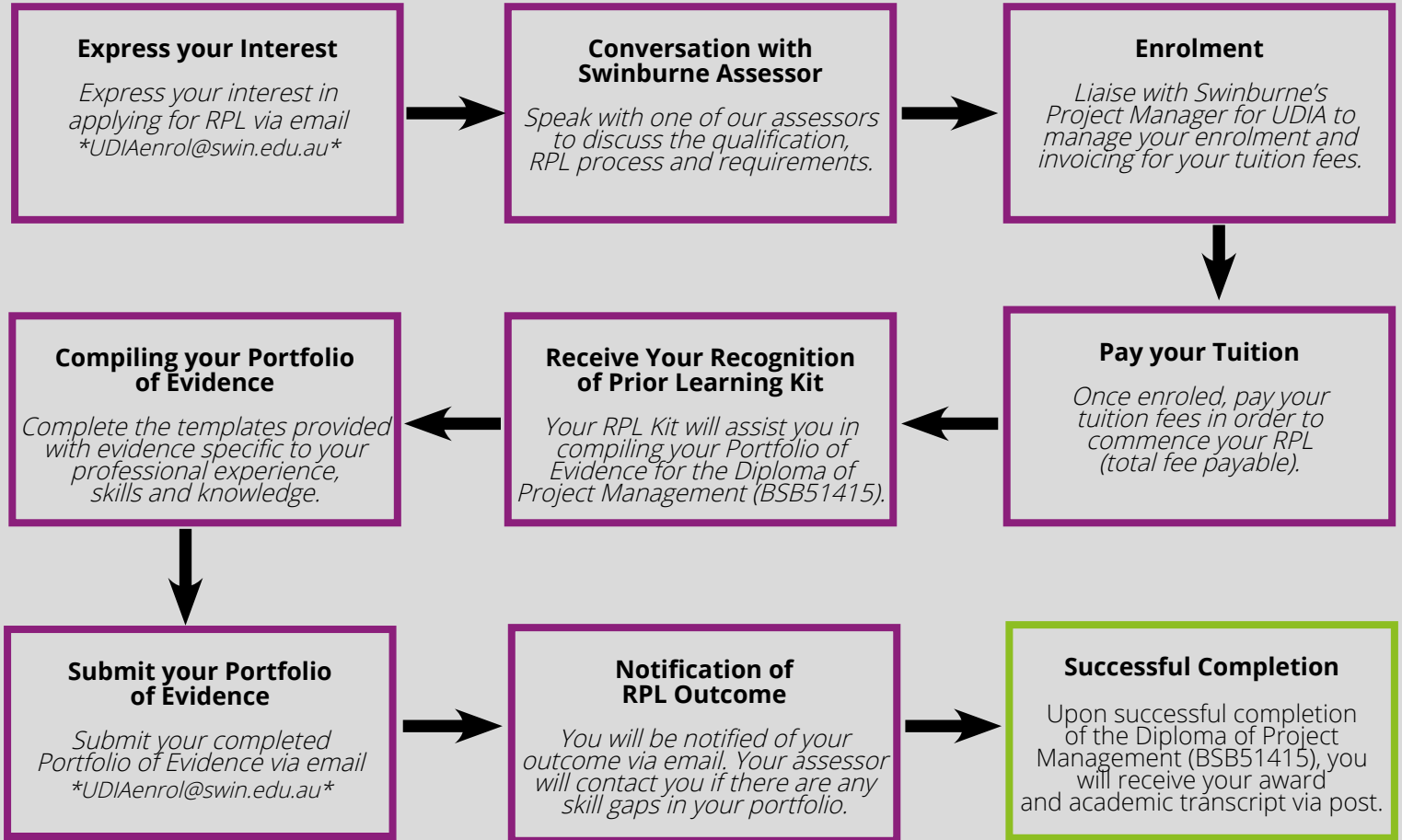
At Swinburne, we believe that to build a successful future, you need the combination of broad impartial knowledge paired with practical learning. Our purpose is to provide practical, relevant and contemporary professional development programs specialising in leadership and management, coaching and business skills.

We apply the best of Swinburne's academic knowledge to deliver learning and development programs that build capability and deliver results. Our programs are as dynamic and diverse as the challenges faced by leaders and managers in today's business landscape.

Diploma of Project Management (BSB51415)

Recognition of Prior Learning Journey

Urban Development Institute of Australia



**Swinburne will support you throughout your RPL journey.
Please email us if you have any queries or need support.**

Contact: Rhiannon Morgan
Phone: 03 9214 5031
Email: UDIAenrol@swin.edu.au

CRICOS 00111D TOID 3059

Think Deeper.
Look Further.
Work Smarter.



e udia@udiawa.com.au

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Urban Development Institute of Australia
(Western Australia)

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